**Paratransit Advisory Board**

**Tuesday, January 21, 2020**

**Alvarado Transit Center – 2nd Floor**

**100 1st St. SW**

**Albuquerque, NM 87102**

**4:00pm to 5:30pm**

**Welcome and PTAB Roll Call**

Jacqueline Smith, Chair (car); Keely Frazier (car)

Members Absent

Jayne Frandsen, Vice-Chair; Coby Livingstone; Mary Hindera; David Arms

**Transit Staff Roll Call**

Sandra Saiz, Transit Manager Fixed-Route Operations (car), Ernest Apodaca, Administrative Assistant (car); Doreen De La Cruz, Temporary Executive Assistant (car)

**Public Attendees Roll Call**

Joe Sorenson (SunVan); Ellen Sorenson (SunVan); Sherry Schoenberger (car)

**Call to Order**

Jacqueline Smith, Chair called the meeting to order at 4:01 pm.

**Approval of Agenda**

Jacqueline Smith, Chair, asked for a motion to approve the January 21, 2020 agenda as presented, however, there were not enough members to approve the agenda.

**Approval of Minutes**

Jacqueline Smith, Chair asked for a motion to approve the meeting minutes for October and December 2019. However, there were not enough members to approve the minutes and this will be completed at the next PTAB meeting.

**Staff Member Presentation**

There were no staff presentations.

**Public Comment** –*Reminder there is a 2 minute limit on Public Comment(s).*

Joe Sorenson- I have a question about appointment times, is it restricted for medical appointments or can it do for the church and other activities not associated with medical purposes*? Saiz’s Response: any passenger can have the ability to book their ride using two methods, request or appointment, the second choice is considered an arrival time and can be used any time you need to be somewhere by a certain time regardless of what's at that location.*

**PTAB Chairperson Report–Jacqueline Smith**

There wasn't a chairperson report for this meeting.

**Director’s Report-Sandra Saiz, Transit Manager Fixed-Route Operations**

Ms. Saiz started the director’s report by reading out loud November’s performance numbers, no shows went up by 3.4 percent, ridership declined by 7.11 percent, cancellations were around 3,100 and total riders were 19,867. Next, she discussed how the department’s goal is to increase the total number of subscription riders and riding on the fixed route is cheaper than using SunVan. She then mentioned how the new ART vending machines can print out SunVan tickets and this works great for people who can’t travel to Albertson’s or the main office downtown. You can also buy tickets using the ABQ Ride Tix App from any phone or tablet.

During the director's report, there was a discussion regarding how frequently the ART vending machines get vandalized and PTAB member Keely Frazier explained the reason why some citizens use cash over a credit card. One reason is because of how payment vouchers work for low-income individuals. There was also a brief discussion of how much people use smartphones and a program called "smart living" to assist the citizens of Albuquerque.

**New Business**

The PTAB would like to have a cost analysis done on fixed-route versus paratransit operations and the possibility of SunVan becoming fare-free like Kansas City. *Saiz’s response: We are not looking to do that anytime soon, our farebox revenue goes to operational costs but that’s not to say it won’t happen down the road.*

**Unfinished Business**

The PTAB will review and approve September, December, and January’s meeting minutes next month.

**Announcements**

There were no announcements.

**Adjournment**

Jacqueline Smith, Chair, asked for a motion to adjourn, Keely Frazier 2nd the Motion and it was approved unanimously. Meeting adjourned at 4:38 pm.

**Next Meeting: Tuesday, March 17, 2020; 4:00 PM at the ATC-2nd Floor**