

**City of Albuquerque Municipal
Golf Advisory Board Agenda
September 21, 2023, 3:00-4:30 pm
Los Altos Banquet Room**

1. Meeting is called to order and roll taken (3:00-3:01)
2. Introductions (3:02-3:03)
3. Review of minute (last meeting August 17, 2023) (3:04-3:05)
4. Public Comments (3:06-3:10)
5. Golf Management reports and updates (3:11-3:30)
 - a. Personnel updates
 - b. Rounds and Revenue Report
 - c. Current Projects
6. Golf Course issues (3:31-4:00)
7. Old Business (4:01-4:10)
 - a. Women's City Tournament
8. New Business (4:11-4:30)
9. Next Meeting- ADO Golf Management Office, October 19, 2023

**City of Albuquerque Municipal
Golf Advisory Board Minutes
Meeting Held 8/17/2023
Location: Ladera Banquet Room**

In attendance

Denise Foor	ADO Women's		
Dan Hedges zoom	ADO Men's	Henry Rodarte	COA, Golf Management
	Los Altos Women's	Dave Salas	COA, Golf Management
Dan Turnham	Los Altos Men's	Melissa DeHerrera	COA, Golf Management
Claudia Melendrez	Ladera Women's		
Vacant	Ladera Men's		
Regine Dubay	PDS Women's	Franchesca Perdue- zoom	COA, PIO P&R
Mark Holman	PDS Men's		
	Youth Golfers		
Barbara Lail	Senior Golfers		
Deb Thrall	At Large		
Todd Kersting	PDS Concessionaire		
Colby Reddock - sent report	LA Concessionaire		
	LD Concessionaire		
Tony Hidalgo	ADO Concessionaire		

Meeting was called to order at 3:04pm by Deb Thrall

Introductions

Deb Thrall opened the Golf Advisory Board (GAB) meeting dialogue. We went around having self-introductions of everyone in attendance which included: Board Members and City Staff.

Minutes

Changes in the minutes to include: no changes in the minutes from June 2023.

Public Comments

Dave will forward pertinent emails to the chair of the GAB board from the Golf email.

Golf Management Reports and Updates

Personnel Updates

Dave stated the future projects are: Capital Outlay –

- LD Plan and design of: 525k
 - Final design completed for the Cantina, work to be started soon.
 - Night range lighting GMD has cost estimates preliminary process has begun. There is not a starting date as of yet. LD received 225K for this project.
- PDS Plan and design of: 100k
 - Building improvements are on hold
 - Outdoor seating plans are being drawn up
- LA plan and design of: 50k
 - Outdoor seating improvements – will be initiated by Henry and myself around 8/21/2023
 - Still in Planning - no movement

GO Bond IM

- Current Projects:
 - PDS soil and water amendments under way. Fertilization and granular and seeded application is being processed.
 - PDS has started to evaluate and repair the wet areas at cart path ends.
 - Fall aeration of greens to begin week of 8/28/23 LA, ADO, LD and PDS.
 - Begin Proshop renovations, paint, carpet at PDS
 - Golf App Status - active - still unable to use due to technical difficulties
 - Validation of City Passes -90% functional
 - RFP PDS contract is complete and routed for council approval. ADO has a recommendation for NM golf to retain, there was a protest
- Projects on hold
 - Intrusion Alarms waiting on phone lines for PDS and LA. System installed just waiting on phone line for monitoring.
 - Electrical to Gazebo at Ladera

- New exit door at Ladera
- Night range lighting at Ladera

Dave Salas reported:

- M14 LA and ADO Vacant posted, reposted and reposted. Candidates interviewed 06/14/23. No decision has been made.
B20 Golf Maintenance worker vacant due to resignation, position filled 08/14/23
- B32 General Maintenance worker vacant due to retirement, position filled with internal Antonio Flores.
- B26 Utility Worker closed and interviewed, filled internal
- B28 Mechanic posted, closed 08/23/23
- B28 Irrigator posted, closed 08/23/23
- B23 Equipment operator, interviewed, selection made, paperwork routed for signature.

Gabe Moreno reported:

July 2023 information from the August 17th Golf Advisory Board Meeting at the Ladera Golf Course

For monthly comparisons from June 2023 to July 2023 we were down **-8.39% or (2,339)** rounds, down **-8.29% or (\$38,618)** in green fee revenue, down **-50.16% or (\$15,338)** in pass revenue, and down **-10.87% or (\$53,956)** in total revenue.

Comparing FY24 to FY23, we are down **-7.75% or (2,162)** rounds, we are down **-3.50% or (\$16,326)** in green fee revenue, finished down **-63.69% or (\$19,476)** in pass revenue, resulting in being down **-7.21% or (\$35,802)** in total revenue.

For FY24 Golf Revenue as of July 31st was **\$ TBD** minus Expenses of **(\$ TBD) = \$ TBD net profit/loss.**

August 2023 information for the upcoming September 21st Golf Advisory Board Meeting at the Los Altos Golf Course

For monthly comparisons from July 2023 to August 2023 we were up **1.57% or 444** in total in rounds, down **-1.14% or -\$5,235** in total in green fee revenue, up **5.22% or \$1,686** in total in pass revenue, and down **-0.72% or -\$3,550** in total in total revenue.

Comparing FY24 to FY23, we are down **-4.96% or -2,786** in total in rounds, up **0.002% or \$20** in total in green fee revenue, down **-43.55% or -\$27,371** in total in pass revenue, resulting in us being down **-2.76% or -\$27,351** in total in total revenue for FY24.

For FY24 Golf Revenue as of August 31st was **\$ TBD** minus Expenses of **(\$ TBD) = \$ TBD net profit/loss.** Fiscal is preparing a new report to get this amount.

NOTE: Net Profit/Loss Amount is estimated since Journal Entries are needed the following month after month end to correctly adjust COA and Concessionaire percentage splits.

Arroyo Del Oso issues:

1. Sun Country is making the #3 a Par 5 for the Woman's s City. Cannot change it in the Ghin to a par 5.
2. The right side of #17 & #18 is a lateral penalty area. Tony said the score cards are incorrect. Will ask Tony to put something up about the local rules. #17 & 18 are OB to keep carts out, Men's association play's as a lateral/hazard. When new cards are made it will be put as OB
3. Water bucket on the #10 ADO continues to be stolen. Henry will talk to Tony/Crystal about this
4. Denise sent issues to Henry and it was fixed.
5. Storm caused erosion will be looked at.
6. Email from Dan Hedges: The condition of the ADO driving range appears the storm caused some huge mud puddles and rough areas. It looks like a lot of new sand and leveling will be needed to restore the ground. Over seeding would seem to also be important. Hopefully The driving range is on the list for some major landscape upgrading.

Ladera issues:

1. Thank you for putting sod down on the #12 silver tee area. Par 4 heading west is dried out.
2. Need training on changing cups correctly
3. Overwatering the greens
4. #13 left side will be recontoured in September 2023

Puerto Del Sol issues:

1. #6 cart Paths need to be fixed
 2. #8 cart path near the restrooms
 3. #7 cart path was filled in with Asphalt near the tee.
 4. #9 need signage in front right near trap
 5. Greens are in great shape, a little long
 6. Irrigation/system issues on #4, #8 and #9
 7. Finishing up the striping south end of the parking lot soon
 8. Bent Grass seed has been mixed with the other seed and distributed across the course.
 9. Need fence behind driving range to protect people on #4 and #5
 10. Make sure there's signage when driving range is moved north for long hitters.
- Concessionaire report:
Free golf clinic Friday 7/7 for beginners – give away clubs up to 2/person
Had a nice ABQ Journal article about course

Los Altos issues:

1. Puddling on #13 and #14
2. Pot hole in-between 7-8 on path.
3. Fences on #14 and #17 need to be fixed
4. Rakes are terrible they break and shatter is there a better quality to purchase?
5. #17 and #18 needs to be reseeded due to greens being bare due to night golf tournament
6. New Fountains on # 5 by restroom and #13
7. Lots of Crab grass on #7 and #10 application of brass button
8. Bike path restriping
Concessionaire report: Colby Reddoch via Email
123 registrations for Men's Tournament

Barbara Lail Senior Representative

Youth on Course --Nothing to report.

General Board Member Comments –

Board would like to see Dave's list of possible expenditures so that they can help support them.

PDS will have a 50-year celebration on Monday 8/28 sponsored by the PDS Women's Association.

Old Business

Rates: Voted on last GAB meeting

Women's City Championship: Added members and invited all the presidents from other leagues, have a big group coming out. Call for registration has gone out, looking for a Sponsorships. Fliers are sent out too many golf associations. May raise the price next year. More then 50% in the Women's City are seniors

New Business

123 registrations for Men's Tournament

Meeting adjourned at 4:34 pm – Dan Holman Motioned, Dan Turnham second.

Next Meeting will be held at ADO Golf Management Office, October 19, 2023

Approved by: _____

Deb Thrall/ Denise Foor

10/19/23

FY 2024 Golf Management Division - Rounds and Revenue

Fiscal Year 24	Arroyo del Oso			Lanera			Los Altos			Puerto del Sol			GMD		Total Golf Pass & Green Fee Revenue
	Rounds	Green Fee Revenue	Golf Pass Revenue	Rounds	Green Fee Revenue	Golf Pass Revenue	Rounds	Green Fee Revenue	Golf Pass Revenue	Rounds	Green Fee Revenue	Golf Pass Revenue	Total Rounds	Total Green Fee Revenue	
July	9,472	\$ 179,279	\$ -	7,949	\$ 124,231	\$ -	6,837	\$ 112,102	\$ -	3,631	\$ 50,378	\$ -	27,889	\$ 465,990	\$ 30,581
August	9,971	\$ 172,765	\$ -	8,293	\$ 122,820	\$ -	6,283	\$ 114,266	\$ -	3,786	\$ 50,883	\$ -	28,333	\$ 460,754	\$ 32,267
September													0	\$ -	\$ -
October													0	\$ -	\$ -
November													0	\$ -	\$ -
December (Closed 25th)													0	\$ -	\$ -
January													0	\$ -	\$ -
February													0	\$ -	\$ -
March (Closed 17th)													0	\$ -	\$ -
April													0	\$ -	\$ -
May													0	\$ -	\$ -
June													0	\$ -	\$ -
Total FY24	19,443	\$ 352,055	\$ -	16,242	\$ 247,051	\$ -	13,120	\$ 226,368	\$ -	7,417	\$ 101,250	\$ -	56,222	\$ 926,744	\$ 62,848

For monthly comparisons from July 2023 to August 2023 we were up 1.57% or 444 in total in rounds, down -1.14% or -\$5,235 in total in green fee revenue, up 5.22% or \$1,686 in total in pass revenue, and down -0.72% or -\$3,550 in total in total revenue.

Comparing FY24 to FY23, we are down -4.96% or -2,786 in total in rounds, up 0.002% or \$20 in total in green fee revenue, down -43.55% or -\$27,371 in total in pass revenue, resulting in us being down -2.76% or -\$27,351 in total in total revenue for FY24.

FY24 Golf Revenue was \$ 1,328,113.43 minus \$ 1,011,683.97 = \$ 321,275.46 net profit through August 2023.

NOTE: Net Profit Amount is estimated since Journal Entries are needed the following month after month end to correctly adjust COA and Concessionaire percentage splits.

NOTE: Starting April 1, 2022, all Annual Pass Sales/Renewals are only done at the Golf Management Office causing Golf Pass Revenue to show up only on GMD.

FY23 vs. FY24	
Rounds	444
Green Fee Revenue	\$ (5,235)
Total Golf Pass Revenue	\$ 1,686
Total Revenue	\$ (3,550)

Fiscal Year 23	Arroyo del Oso			Lanera			Los Altos			Puerto del Sol			GMD		Total Golf Pass & Green Fee Revenue
	Rounds	Green Fee Revenue	Golf Pass Revenue	Rounds	Green Fee Revenue	Golf Pass Revenue	Rounds	Green Fee Revenue	Golf Pass Revenue	Rounds	Green Fee Revenue	Golf Pass Revenue	Total Rounds	Total Green Fee Revenue	
July	10,328	\$ 185,864	\$ -	7,893	\$ 124,281	\$ -	7,820	\$ 117,028	\$ -	4,010	\$ 55,042	\$ -	30,051	\$ 50,057	\$ 50,057
August	10,197	\$ 173,237	\$ -	8,200	\$ 119,925	\$ -	6,793	\$ 101,848	\$ -	3,767	\$ 49,399	\$ -	28,957	\$ 44,409	\$ 40,162
September													0	\$ -	\$ -
October													0	\$ -	\$ -
November													0	\$ -	\$ -
December (Closed 25th)													0	\$ -	\$ -
January													0	\$ -	\$ -
February													0	\$ -	\$ -
March (Closed 17th)													0	\$ -	\$ -
April													0	\$ -	\$ -
May													0	\$ -	\$ -
June													0	\$ -	\$ -
Total FY23	20,525	\$ 359,201	\$ -	16,093	\$ 244,206	\$ -	14,613	\$ 218,876	\$ -	7,777	\$ 104,441	\$ -	59,008	\$ 926,724	\$ 90,219
FY24	19,443	\$ 352,055	\$ -	16,242	\$ 247,051	\$ -	13,120	\$ 226,368	\$ -	7,417	\$ 101,250	\$ -	56,222	\$ 926,744	\$ 62,848
FY23	20,525	\$ 359,201	\$ -	16,093	\$ 244,206	\$ -	14,613	\$ 218,876	\$ -	7,777	\$ 104,441	\$ -	59,008	\$ 926,724	\$ 90,219
Delta(s)	(1,082)	\$ (7,136)	\$ -	(149)	\$ (2,155)	\$ -	(1,493)	\$ (21,508)	\$ -	(360)	\$ (3,191)	\$ -	(2,786)	\$ (3,970)	\$ (27,371)

FY23 vs. FY24	
Rounds	444
Green Fee Revenue	\$ (7,136)
Total Golf Pass Revenue	\$ 1,686
Total Revenue	\$ (3,550)

ACCOUNTING_PERIOD	(Multiple Items)
ORGANIZATION	PR-Parks and Recreation Dept
ACCOUNT_TYPE	REVENUES
PROGRAM_NUMBER	(All)

Sum of POSTED_TOTAL_AMT		FISCAL_YEAR 24 ACCOUNTING_MONTH	
COMPLETE_PROGRAM	COMPLETE_DEPARTMENT	COMPLETE_ACCOUNT	THROUGH AUGUST 2023
4500018 - PR-Golf Program	4511001 - PR-Golf-Strategic Support		\$ (36,625.00)
	4512006 - PR-Arroyo Del Oso-GF		\$ (198,554.00)
	4512007 - PR-Ladera-GF		\$ (161,424.30)
	4512008 - PR-Los Altos-GF		\$ (144,836.87)
	4512009 - PR-Puerto Del Sol-GF		\$ (128,833.54)
4500018 - PR-Golf Program Total			\$ (670,273.71)
Grand Total			\$ (670,273.71)
			\$ (1,328,113.43)

ACCOUNTING_PERIOD	(Multiple Items)
ORGANIZATION	PR-Parks and Recreation Dept
ACCOUNT_TYPE	EXPENSES
PROGRAM_NUMBER	(All)

Sum of POSTED_TOTAL_AMT		FISCAL_YEAR 24 ACCOUNTING_MONTH	
COMPLETE_PROGRAM	COMPLETE_DEPARTMENT	THROUGH AUGUST 2023	2024 Total
4500018 - PR-Golf Program	4511001 - PR-Golf-Strategic Support	\$ 106,949.73	\$ 235,849.90
	4512006 - PR-Arroyo Del Oso-GF	\$ 182,827.00	\$ 246,572.17
	4512007 - PR-Ladera-GF	\$ 75,871.18	\$ 135,479.14
	4512008 - PR-Los Altos-GF	\$ 101,614.30	\$ 173,484.83
	4512009 - PR-Puerto Del Sol-GF	\$ 116,462.47	\$ 215,451.93
4500018 - PR-Golf Program Total		\$ 583,724.68	\$ 1,006,837.97
Grand Total		\$ 583,724.68	\$ 1,006,837.97