



Doc name	Doc ID	Rev	Date	Rev by	Appr by
Portable and Fixed System Maintenance Instructions	Tec-18020	E	11/23/2021	KAAB	

Portable and Fixed Systems

Maintenance Instructions



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CREATING SAFER COMMUNITIES





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1 DOCUMENT TRACE

tec-18002D_yearly_system_maintenance.docx

2 SUMMARY TRACE

Rev	Date	Issued by	Description
A	4/21/17	MAHE	First edition
D	11/23/2021	KAAB	Change format from SA to NG

3 SYSTEM MAINTENANCE SCHEDULE

Please follow the following maintenance instructions:

- Clean or exchange filters
- Clean the window
- Verify that the fans and thermostat are in good condition
- Verify that all the cables are in good condition
- Calibration is required at a minimum once a year
- Full system test at least once a year.

