

**City of Albuquerque
Small Business
Regulatory Advisory Commission**



Chair: Myra Ghattas
Vice Chairman: Tim Nisly

City Legal: Leigh Brunner
Staff: M. Mitchell
C. Vender
A. Mireles

Commissioners: Paulette Baca
Matthew Biggs
Kenneth J. Carson
Cailyn Kilcup

**May 3, 2022
10:00am – 11:30am**

10:05 starting meeting

Join Zoom Meeting

<https://cabq.zoom.us/j/9697603096>

Meeting ID: 969 760 3096

Find your local number: <https://cabq.zoom.us/u/acvh98go08>

AGENDA

I. Approval of minutes- Chair

MOTION to Approve March 8, 2022 Minutes: Paulette Baca

SECOND by: Matt Biggs

MOTION: PASSED UNANIMOUSLY

II. Additions/deletions to agenda – Chair

- Moving ECHO up
- Maria opened up open discussion
- Moved up Angelo

III. Open Discussion - Commissioners introduced themselves to guests- [Maria Wolfe](#) from Downtown Public Safety ECHO, opened up discussion

- ECHO Anniversary just passed
- Introduction of Downtown Public Safety ECHO discussed by Maria.
- ECHO practices community problem solving, and takes on a wide variety of issues in downtown business (Lomas – Coal to Broadway - 12th) and now in the Nob Hill area (University – Washington to Lomas - Coal) while building community.
- Clarifies when to call 911 and assists in making sure someone is there to assist at any time, for any situation.

- ECHO is attempting to pass information around about road closings, safety, economic obstacles, and problematic individuals.
- De-escalation, active shooter, stop the bleed, and sharp disposal training will be offered to Downtown and Nob Hill businesses.
- Commander Scott Norris is introduced, and suggests various programs to increase coverage in the Downtown area.
- Myra discussed issues with the business license process, and wants to know what solutions are available.
- There is a line item in the budget for a tool to help improve the process.
- Myra Ghattas requests more information to support the new system to avoid blind support. SBRAC is requesting to know more about the system from the Planning department.
- New System: <https://www.tylertech.com/products/enterprise-permitting-licensing>
- Angelo informs new system won't be available for 24 months, but hoping for a sooner start date.
- Tim Nisley hopes for more consistency in planning dept, and improving the Posse System.

IV. City Update – Sr. Economic Developer Monica Mitchell

- Monica gave an update on the budget presented to Counsel: \$ 1.1 mil for JTA, \$5 mil LEDA, \$15mil EDA Build Back Better.
- Monica will present to EDA this Wednesday for the Space Valley Coalition; the City is part of the coalition working toward the grant award.
- Monica presents statistics for JTA and the overall success of the program.
- New PIO starting in EDD – Jackie Apodaca.
- June 25th is the State of the City and will be held this year at the Railyards.
- Myra requests information about Downtown summit in early June; Monica will send over the information.
- Ken Carson recognizes Monica Mitchell for assistance with his issues with the Planning Department and business registration.
- Paulette asks about new board member.

VII. Committee Update- Chair

VIII. Adjourn – Chair Ghattas

MOTION TO ADJOURN: Commissioner Kilcup

SECOND: Commissioner Baca

ADJOURN - Meeting adjourned at 11:19

Notice to Persons with Disabilities

If you have a disability and require special assistance to participate in this meeting, please contact Monica Mitchell as soon as possible before the meeting date at 505-768-3226.