

CITY OF ALBUQUERQUE

MEETING MINUTES

CABLE FRANCHISE AND HEARING BOARD

Date: Tuesday, September 19, 2017
Time: 5:30 P.M.
Location: City-County Government Center
City Council Committee Room, Rm. 9081

Committee Members Present

Mr. Brian White, Chair
Ms. Sandy Barnhart y Chavez
Mr. David Ferrance

City Attendees

Ms. Jane Yee, Assistant City Attorney
Mr. Nicholas Bullock, Assistant City Attorney
Ms. Janice Wright, Paralegal

Other Attendees

Ms. Halima Christy, ACP&J
Mr. Allen Cooper, Quote . . . Unquote, Inc.
Mr. Tom Dent, ACP&J
Mr. Steve Ranieri, Quote . . . Unquote, Inc.
Ms. Sue Schuurman, ACP&J
Mr. Mike Swick, AMI
Mr. Mike Trujillo, Quote . . . Unquote, Inc.
Ms. Nann Winter, Stelzner, Winter, Warburton, Flores, Sanchez and Dawes, P.A.

Call to Order

The meeting was called to order by Assistant City Attorney Jane Yee at 5:40 p.m. with three members present.

ITEM 1: Introduction of Committee Members

Assistant City Attorney Jane Yee introduced the Board members.

ITEM 2: Election of Chair

Member Barnhart y Chavez moved that Member White be elected as Chair of the Board. Member Ferrance seconded the Motion. The Motion passed unanimously.

For: 3 (White, Barnhart y Chavez, Ferrance)

Against: 0

ITEM 3: Presentations

a. Cable Franchise and Hearing Board Ordinance.

Assistant City Attorney Jane Yee explained the Cable Franchise and Hearing Board Ordinance (Sect. 13-5-2-1 ROA) with a focus on the Board's role.

b. Cable TV & Grant of Franchise to Comcast Ordinances.

Nann Winter, City-contracted lead negotiator in the negotiations with Comcast for a new franchise authority, explained the Comcast franchise authority would expire October 1, 2017. Comcast has agreed to a six-month extension. At its next meeting on October 4, 2018, the City Council will consider Council Bill O-17-56 which extends the expiration date until April 1, 2018. Ms. Winter explained that the franchise authority would remain in effect as an implied contract after the October 1, 2017 expiration – even without Council action - as long as the City and Comcast continue in the same manner as they had prior to the expiration.

c. Introduction to Legal Requirements Affecting Boards.

Assistant City Attorney Jane Yee summarized the requirements found in the Open Meetings Act, Inspection of Public Records Act, Code of Ethics, and Robert's Rules of Order. A more intensive training could be scheduled in the future.

ITEM 4: Public Comment

Mike Swick, Allen Cooper, Tom Dent, Mike Trujillo, and Sue Schuurman provided public comment.

ITEM 5: Overview of Future Meetings:

- a. Topics;**
- b. Procedural Rules;**
- c. Form of Meetings Notice; and**
- d. Schedule of Meetings for the Next year.**

Item 5 was tabled until the next meeting due to time constraints.

ITEM 6: Adjournment at 7:30 p.m. until October 24, 2017

Motion for adjournment until October 24, 2017 unanimously passed.

For: 3 (White, Barnhart y Chavez, Ferrance)

Against: 0

Brian White, Chair

Date: _____

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