



CITIZENS' INDEPENDENT SALARY COMMISSION (CISC)

**January 19, 2023 – 2:00 P.M. (Virtual Meeting Via Zoom)
Office of Internal Audit, 5th Floor, Suite 5025
Albuquerque-Bernalillo County Government Center
400 Marquette NW, Albuquerque, NM 87102**

CISC MEMBERS PRESENT:

Dr. Kent A Hickman, Chairperson
Kari Sutton, Vice-Chairperson
Molly Rogers, Commissioner
Michael Garlid, Commissioner

STAFF PRESENT:

Nicole Kelley, City Auditor, OIA
Leslie Rendon, Staff Auditor, OIA
Kevin Morrow, Deputy City Attorney

MINUTES

CALL TO ORDER:

Chair Hickman called the meeting to order at 2:03 P.M. on Thursday, January 19, 2023.

ACTION ITEMS:

Commissioner Garlid moved to approve the Meeting Minutes from December 15, 2022. Vice-Chairperson Sutton seconded. The motion carried by the following vote:

For: 4 – Hickman, Sutton, Rogers, and Garlid

Vice-Chair Sutton moved to approve the survey as per the discussion in the outline that Mrs. Kelley made. Commissioner Rogers seconded. The motion carried by the following vote:

For: 4 – Hickman, Sutton, Rogers, and Garlid

Commissioner Sutton moved to approve the release of the surveys as amended, to the Mayor, City Council, the Chief Administrative Officer, the Council Services Director, and the general public. Commissioner Garlid seconded. The motion carried by the following vote:

For: 4 – Hickman, Sutton, Rogers, and Garlid

DISCUSSION ON THE ANALYSES TO BE CONDUCTED

The Commission discussed the survey questions for the Mayor, City Councilors, Chief Administrative Officer, Council Services Director, and Citizens. The Office of Internal Audit (OIA) will draft a press release and release the surveys prior to the next Commission meeting. OIA will also inform the local media outlets regarding the public survey and request that the survey is posted to the City's social media platforms.

Mrs. Kelly presented the analyses of potential cities for benchmarking. 20 cities were compared to Albuquerque based on the following factors: 2020 U.S. Census city population, 2017-2021 U.S. Census average median household income, 2023 city operating budgets, and 2023 city budgeted full-time employees. The government structure and compensation for the Mayor and Councilors would be analyzed for the ten cities identified as most comparable to Albuquerque based on these four factors. Additionally, the Commission requested that the cities of Santa Fe and Las Cruces be included in the analysis.

GENERAL PUBLIC COMMENTS

None

OTHER BUSINESS:

As specified in the approved Resolution, the next CISC meeting is scheduled for 4:30 PM on February 2, 2023.

ADJOURNMENT

Meeting adjourned at 3:35 P.M.

READ AND APPROVED:

DocuSigned by:

5DB12AC0AFA5448...

**Dr. Kent A. Hickman, Chairperson
Citizens' Independent Salary Commission**