



CITIZENS' INDEPENDENT SALARY COMMISSION (CISC)

MINUTES – October 30, 2012 – 8:00 a.m.
Office of Internal Audit, 5th Floor, Suite 5025
Albuquerque-Bernalillo County Government Center
400 Marquette NW, Albuquerque, NM 87102

CISC MEMBERS PRESENT:

John Carey
Ellen Driber-Hassall
Joseph Conte
Kenneth J. Petrulis
Randolph M. Sanchez

STAFF PRESENT:

Carmen L. Kavelman, Director, OIA
Vicky M. DeHerrera, OIA Assistant

CALL TO ORDER:

The meeting was called to order at 8:03 a.m. on Tuesday, October 30, 2012.

Chairperson John Carey stated that there is a new CISC member, Randy Sanchez. He requested that everyone introduce him or herself, and give a brief background.

Chairperson Carey stated, in 2010 he served as Chairperson and is willing to continue to serve or to give someone else a chance to nominate someone else or themselves for Chairperson. Joe Conte moved and Randy Sanchez seconded to keep John Carey as Chairperson.

Chairperson Carey stated he would like to commend the staff and all of the members for the first go around in 2010. He gave a brief background of the 2010 report and recommendations. The CISC did not recommend a change in the Mayor's salary last time.

Carmen stated that the timeline is as follows: The election is in October 2013, we would like the Final report completed by January or February of 2013, before the candidates for councilors, and candidates for mayor are required to put in their intentions to run. This way they know what they are running for and what the pay is. Carmen believes it is April for Councilors and May for the Mayor. Five councilors will be running and the Mayor.

The five councilor's seats that are up for election in 2013 are:

- District 1 – Ken Sanchez
- District 3 – Isaac Benton
- District 5 – Dan Lewis
- District 7 – Michael D. Cook
- District 9 – Don Harris

Ellen Driber-Hassall made a motion to move that the CISC review the Mayor's salary and perhaps if there is time after we come to an agreement, then we can look at where city councilors should be in 2 years and lay the groundwork for future efforts. Kenneth Petrulis seconded to look at the Mayor's salary only. It passed with a vote 5-0.

ACTION ITEMS – Carmen to research the following for next meeting:

- Use the same group of cities and update:
 - Break down salaries and benefits
 - Which of the cities has a full-time professional manager
 - Population of the City
 - Number of Employees - FTEs
 - Total annual operating budget
 - Full-time Managers or Professionals -- Ceremonial vs. Operational
 - City Managers salary and how are their salary set and are they set automatically
- Get Mayor Berry's job description
 - Structure of the Mayor's Office
 - How many department directors
 - When the did the City Mayor last get a raise – what is the history
- Get the Mayor's Compensation Package
 - Pay
 - Health Insurance
 - Cell Phone
 - Sick Leave
 - Other
- Carmen is to post a release to the Mayor, City Councilors and to the general media that the CISC work is underway once again. The CISC wants to remain transparent
- Schedule a meeting with the Mayor, CAO and COO before the next CISC meeting

OTHER BUSINESS:

Carmen included the following information in the CISC packets:

- CISC 2010 Final Report and Recommendations
- Current Albuquerque City Councilors Listing
- Current Albuquerque City Councilors Participation in a Variety of Committees Listing
- CISC Member Listing revised

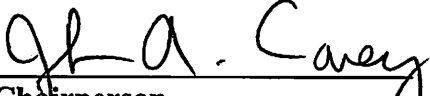
Next Scheduled CISC Meetings:

- Tuesday – November 27, 2012 – 8:00 a.m.
- Tuesday – December 11, 2012 – 8:00 a.m.

ADJOURNMENT

Chairperson Carey adjourned the meeting at 9:21 a.m.

READ AND APPROVED:



John Carey, Chairperson
Citizens' Independent Salary Commission