

2022 AVAB Meeting

2022 October 6
11:00a-12:00p MST
In Person and Virtual

Meeting called by:	Hallee Ngyuen, Chair	Type of meeting:	Regular Monthly Meeting
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Attendees:	Leba Freed, Location Host and Presenter from the Wheels Museum Dr. Tom Simms, Volunteer from the Wheels Museum Patricia Chavez, AVAB Member Vaisu Bronk, AVAB Member Wendy Santiesteban, AVAB Member Mariah Harrison, CABQ staff Alex Bazan, AVAB Member Hallee Nguyen, Vol Advisory Board Chair Taura Livingston, COP Chair and Vol Advisory Board Member
Absent members:	Jude Herrera, Joseph Sanchez, Emma Lewis, Erin Hagenow, Michelle Montoya, Adriano Lujan

Minutes

- I. Approval of September Minutes (No Quorum)
 - a. One suggestion: add gratitude for use of Jr. Achievement location at last meeting
 - b. Approve at the November meeting
- II. Public Comment:
 - a. No comment
- III. Regular Business
 - a. Leba Freed, Wheels Museum Project
 - i. Transportation museum near downtown, history and work
 - ii. Special events, trips, open to public and groups worldwide
 - iii. Introduced Tom Simms, head of volunteers
 - b. Education Session: Patricia Chavez
 - i. Patricia is a dedicated leader and leader among first time Latinas in Housing and Urban Development, Hispanic employment and recruitment programming, training for the Navy, minority business development, national commerce. Both her business consultancy and volunteer work have a rich history in support of her fellow Latina/o entrepreneurs and community advocacy. She serves on numerous boards and volunteers at a local shelter among many of her service roles.
 - ii. Taura up in November
 - c. Volunteer of the Month
 - i. Put on hold until we have a quorum
 - ii. Recognizing Foster Grandparents and Danielle (September) on Thursday, October 27th, 11:30am, Location: TBD
- IV. Ongoing Business
 - a. COP: Taura Livingston
 - i. Last Event Recap

- ii. December Event Topic: Relationships and Communication with Volunteers
 - 1. Agenda will re-focus on expertise of our board members – how we communicate, tools for effective comms, how often, how can we include volunteers in decisions and keep them abreast of goings-on of the org.
 - 2. Festive Theme
 - 3. Date: December 6th @ 12 noon
- V. New Business
 - a. November Board Service Event: Saturday, November 5th 9-12
 - i. Gardening
 - ii. Board can bring others
 - iii. Dress warm, expect to get dirty
 - b. January Service day will be discussed at the December meeting; consider orgs who suffer from volunteer drop off at this time of year (ex: Hopeworks).
 - c. Housekeeping with Hallee
 - i. November Social: November 3rd @ Hallee's House
 - 1. Taco Pot-Luck: Please sign up to RSVP and bring a dish
 - ii. On/Offboarding Committee: Updates
 - 1. The new Member Manual is complete and will be sent to board via pdf.
 - 2. New Member: Emma Lewis
 - a. Fidelity Investments
 - b. Mariah, Hallee, Taura have all reached out and hope that she will be able to attend in November
 - 3. Term Limit Reminder
 - a. Can renew for two consecutive terms
 - b. Hang out until position is filled
 - c. Request of all board members to check your term status and let Mariah know if you plan to renew or have questions
 - 4. Putting together a video overview. The video is in progress; script needs to be completed to schedule recording.
 - 5. Suggestion Box - none
 - d. Board Announcements
 - i. Patricia: NM Hispanic Chamber Awards: October 14th
 - ii. Patricia: October 28th - end of Hispanic Heritage Month Celebration at the Cultural Center
 - iii. Mariah: Mayor Keller is looking for people to adopt a bus stop - orgs or individuals, will send information out
 - e. Next Meeting: November 3rd - Location: TBA
- VI. Adjournment
 - a. Hallee adjourned meeting @ 11:58am

Action items	Person responsible	Deadline
Send links for volunteer recognition and opportunity posting to Dr. Tom Simms	Mariah Harrison	